



Andy Beshear
Governor

Joni Upchurch
Executive Director

BOARD MEETING AGENDA

April 14, 2025

9:00 a.m.

IN-PERSON LOCATION: 133 CE hearing room on the 1st floor of the Mayo Underwood Building, 500 Mero Street in Frankfort, Kentucky 40601

ZOOM INFORMATION:

<https://us06web.zoom.us/j/89480934681?pwd=0DjL189hxXbpYbBkXlIAaZmPqkYt6W.1>

I. CALL TO ORDER/TIME, DATE AND LOCATION:

- April 14, 2025, 9:01AM

II. ROLL CALL OF MEMBERS/DECLARATION OF QUORUM:

- In-person: Board Chair, Kerry Harvey, Lindsey Morgan, Mickey Hobbs, Lianna Nguyen, Alicia Stigall, Melissa Anderson
- Zoom: N/A

III. APPROVAL OF MARCH BOARD MEETING MINUTES:

- Lindsey Morgan made the motion to approve, Alicia Stigall seconded the motion, no one opposed, the motion carried unanimously.

IV. REVIEW AND APPROVAL OF MARCH 2025 EXPENDITURES AND REVENUES:

- Lindsey Morgan made the motion to approve, Melissa Anderson seconded the motion, no one opposed, the motion carried unanimously.

V. EXECUTIVE DIRECTOR UPDATES – JONI UPCHURCH:

- Renewals from mass email communication
 - From the mass email to inactive salons last month, there have been 135 salons updated or cleared.
 - Our Inspectors and staff have also been working hard to clean up the inactive list that stems back from 2023 and 2024.
- E-News letters sent
 - We sent KBC's e-newsletter regarding the requirement for licensees to update their account such as personal, salon and manager changes including information pertaining inspections, posting of inspections sheets and licenses and the purchasing and usage of MMA.
- Website
 - We hope to be live by May 1st. Not 100% sure it can be live by then, but it is very much underway.



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- School openings and visits
 - We opened 1 new school and a new school location this last month, and I visited 5 other schools where inspections were conducted, and I spoke and spent time with staff and students. Again, these seem very much appreciated by staff and students.
- KBC location change update
 - Signed the Lease for 1025 Capital Center. Supposed to be renovating, I haven't heard from Finance from the emails I have sent for requested timeline.
- S/A and Evoke updates
 - System Automations is tentatively scheduled the week of May 19th, to do trainings for in house staff as well as inspectors.
 - We have met with them twice for demo of their new platform EVOKE. This new platform can do amazing things for our agency, staff and licensees. They will be in touch with me soon for quote.

VI. LEGAL COUNSEL UPDATES – KBC ATTORNEY EDEN STEPHENS:

- 201 KAR Chapter 12 amended regs update
- Pending hearings and litigation update

VII. OLD BUSINESS:

- NONE

VIII. NEW BUSINESS:

- Executive Director made request to attend Compact Commission Annual meeting
 - Lindsey Morgan made the motion to approve, Alicia Stigall seconded the motion, no one opposed, the motion carried unanimously.
- Request for procedure/requirement for offering of continuing education/advanced courses to licensees
 - Deferred to May docket to outline the course.

IX. EXECUTIVE SESSION– KRS 61.810(1)(c)(f)(g)(i) – IF NEEDED

- Lindsey Morgan made a motion to enter closed session 9:03AM, second by Lianna Nguyen; all in favor, Motion carried unanimously.
- Lindsey Morgan made a Motion to exit closed session at 11:07AM, Melissa Anderson second by Motion carried unanimously.



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- Kerry Harvey advocated to create a Standing Operations Committee, for Human Resources and Financial Matters. Lindsey Morgan made the motion to appoint Melissa Anderson, Kerry Harvey and Michael Carter to serve on this committee. Lianna Nguyen seconded the motion, no one opposed, the motion carried unanimously.

X. APPROVAL OF APRIL APPLICATIONS AND COMPLAINTS COMMITTEE MEETING MINUTES:

- Lindsey Morgan made a motion to accept all applications except for 6.C, 7.C, 14.C, and 31.C, Melissa Anderson second the motion, no one opposed, the motion carried unanimously.
 - 6.C - 24-month probation
 - 7.C – Deferred to May
 - 14.C – CND
 - 31.C - Emergency closure

XI. APPLICATIONS, RECONSIDERATIONS, COMPLAINTS, AND INVESTIGATIONS:

APPLICATIONS (2)

1.A 1207717 - Lenzee Cox - Felony - First time license: Approved

2.A 1048646 - Micha Sizemore - Felony - First time license: Approved

RECONSIDERATIONS (2)

1.R 1002770 - 700002405 - Sar Paw - Educational hours Expired 5 years: Approved to complete additional 370 hours nail technician course, honor examinations scores through August 3rd, 2025.

2.R 1000971 - 700006875 - Yaw Hnih- Educational hours Expired 5 years: Approve to complete additional 370 hours nail technician course, honor theory examinations scores through July 13th, 2025, must complete practical examination and applying for licensure before theory score expires.



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CASE LIST (33)

1. INV - NS - 1150986-702289 - Venus Nail - Laurel Co: Warning letter
2. INV - UNLIC LOC (F-000010872 issued 4.2.2025) - 1223535 - L-000009190 - Autumn Ridge - Jefferson Co – Recommendation: Warning letter for working in an unlicensed location. A warning to the original owner 700018874 - Makayla Hayden for proper reporting closure of F-000010304.
3. INV - BS - 603215 - NS - 701761 - Preferred Nails & Preferred Nails and Spa - Jefferson Co: Issue a warning letter, apply for salon license immediately.
4. INV - BS - 1155239 - 601931 - Alexander Beauty Salon - Jefferson Co: No action
5. PASSED INS - C - BS - 1028031 - 201530 - Carla McDuffie - Jayla Harris - Fayette Co: Dismissed
6. C - Student - 1207713 - CS-000000671 - Savannah Brainard - Bourbon Co: Defer to full board input.
7. INV - NS - 1158515 - 800002510 - Belle Nails - Jefferson Co: Defer full board review. Pending Agreed Order.
8. C - UNLICENSED - Blanca's Beauty - Blanca Flores - Fayette Co: C&D, contact local authorities.
9. INV - BS - INACTIVE - 1166333 - 604807 - Darla's Hair Studio – Hopkins Co: Warning letter to the original owner for proper reporting 110017965 - Warning letter to the new owner 110017965 Darla Curtis. Issue warning letter on how to transfer ownership or close facility. Approve salon license for new owner C-000010211 Mr. Rodney Russel.
10. INV - BS - 1169035 - 602971 - Blown Away Salon - Jefferson Co: Offer letter for Infection control, posting of licensure, for second violation of operating unlicensed. Warning letter to the individual 202239 Christopher Stewart.
11. PASSED INS - C - NS - 1155424 - S-000003742 - Nails Pro 5 - Clark Co: Dismiss
12. PASSED INS - C - ES & NS - 1209064 - S-000002009 - Lux Nails & Spa - Hardin Co: Dismiss
13. INV - C - NS - 1165473 - 800000611 - Nina Nails and Spa - Pike Co: Offer letter, 5-year probation and fine.



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14. INV - NS - 1151934 - 80002697 - Winchester Nail Salon - Clark Co: Issue an offer, 3-year probation and fine.
15. PASSED INS - C - BS - 1164881 - 603043 - The Salon at Wellington Arms - Fayette Co: Dismiss
16. INV - BS - 1155591 - 602611 - Top Nails Spa - Fayette Co: Offer letter, 3-year probation.
17. INV - C - NS - 1208556 - S-000001529 - Eve Nails & Spa - Daviess Co: Warning letter
18. PASSED INS - C - BS - 1166823-603654- Glamour Nails - Kenton Co: Dismiss
19. PASSED INS - C - COS - 1054535 - 700014546 - Sailor Fyffe - Floyd Co: Dismiss
20. C - Student - 1207996 - CS-000000927 - Lilly Smith - Russell Co: Freeze practical examination ineligible for examination for one year, eligible for exams after March 11th, 2026, required to retake theory examination as the score will expire 6 months from the testing date.
21. INV - BS - 1150074 - 800000249 - The Golden Comb - Perry Co: Warning letter for infection control
22. C - UNLICENSED - Sasha Boyd - Grant Co: Dismiss
23. C - UNLICENSED - Sariah Gooslin-Lyons - Pike Co: Dismiss
24. INV - C - ES & NS - 790218 - 701887 - K Nails and Spa - Fayette Co: Offer letter, 3-year probation and fine.
25. SC - 1200042 - 120700013 - Paul Mitchell The School Louisville - Jefferson Co: Dismiss
26. C - COS - 1051167 - 205682 - Payton Schulkers - Boone Co: Offer letter, 1-year probation. Haley Lee Snyder: Offer letter, 1-year probation.
- 27 C - LA - 1204131 - L-000000632 - Keileigh Claxon - Carter Co: Offer letter, 1-year probation.
28. C - LF - 1152497 - 800002700 - Lash Snatch LLC - Jefferson Co: Offer letter with noted offense of infection control \$500, failure to have a sharps container \$250, Probation.
29. PASSED INS - C - LA - 1211170 - L-000004041 - Kyndal Sumner - Pulaski Co: Dismiss
30. INV - NS - 1161702 - 701057 - LA Nails - Harlan Co: Offer letter, 3-year probation. Two (2) unlicensed persons, infection control violation.



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31. INV - BS - 1161274 - 619936 - Brenda's - Boyd Co: Deferred to full Board with updated inspection report.

32. DISMISS UNFOUND - C - BS - 1214010 - CS-000006005- Yaniset Hernandez Rivero - Jefferson Co: Dismiss

33. DISMISS - CIVIL - C - COS - 1038319 - 203902 - Amanda Kearney - Jefferson Co: Dismiss

XII. ADDITIONAL ITEMS:

- None

XIII. ADJOURNMENT:

- Alicia Stigall made a motion to adjourn the April 14th, 2025, Board meeting at 11:29AM, Lindsey Morgan seconded, the motion carried unanimously.

Person(s) who took board minutes:

Tanya M Shrout

Maxine McDonald

Kassidy Catron

Approved:

Presiding Officer:


Kerry Harvey, Chairman